

**REGULAR MEETING MINUTES OF THE  
OWOSSO MAIN STREET & DOWNTOWN DEVELOPMENT AUTHORITY  
CITY OF OWOSSO**

**May 7, 2025, AT 7:30 A.M.**

**CALL TO ORDER:** The meeting was called to order by Vice-Chair Lance Omer at 7:36 A.M.

**ROLL CALL:** Taken by Lizzie Fredrick

**PRESENT:** Vice-Chair Lance Omer and Commissioners Jill Davis, Daylen Howard, and Mayor Robert J. Teich Jr. Commissioner Dakota Woodworth arrived at 7:41 A.M.

**ABSENT:** Chair Bill Gilbert and Commissioner Josh Ardelean

**STAFF PRESENT:** Lizzie Fredrick, OMS & DDA Director

**AGENDA:**

**MOVED BY TEICH SUPPORTED BY HOWARD TO APPROVE THE MAY 5, 2025, OWOSSO MAIN STREET AND DOWNTOWN DEVELOPMENT AUTHORITY AGENDA AS PRESENTED.**

**AYES: ALL  
MOTION CARRIED**

**MINUTES:**

**MOVED BY HOWARD, SUPPORTED BY WOODWORTH TO APPROVE THE APRIL 2, 2025, OWOSSO MAIN STREET AND DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING MINUTES.**

**AYE: ALL  
MOTION CARRIED**

**PUBLIC COMMENTS:** None

**REPORTS:** Fredrick reviewed the monthly financial reports including the Check Disbursement Report, Revenue & Expenditure Report, Electric Vehicle Charging Station Revenue, and Unique Drivers for the Electric Vehicle Charging Stations.

**ITEMS OF BUSINESS:**

- 1. Owosso Main Street & Downtown Development Authority Fiscal Year 2025-2026**  
**Budget:** Fredrick reviewed the Fiscal Year 2025-2026 budget noting a decrease in TIF Revenue, increase for Contractual Services, adjustment to the Developer Reimbursement to now be budgeted as Transfer to Brownfield, and that the \$84,500.00 Transfer to General Fund covers the OMS & DDA debt payment for the downtown sidewalks.

Omer highlighted that the Electric Vehicle Charging Stations have exceeded the estimated revenue for the current fiscal year.

**MOVED BY HOWARD, SUPPORTED BY DAVIS TO APPROVE THE FISCAL YEAR 2025-2026 BUDGET FOR THE DOWNTOWN DEVELOPMENT AUTHORITY FUND AS PRESENTED.**

**AYE: ALL  
MOTION CARRIED**

### **COMMITTEE UPDATES:**

1. **Economic Vitality:** Omer shared the Committee began revisions to the Revolving Loan & Grant Program, which will be brought to the Board for approval at the June meeting.

Fredrick confirmed that the program revision process is supposed to take place with each transition of the fiscal year and that this round of revisions gets the Committee back on schedule after the January 2025 program relaunch.

Fredrick noted that the Committee postponed the spring meetup for the downtown businesses due to limited capacity and already having two OMS events scheduled for May.

2. **Design:** Fredrick confirmed the Committee finalized locations for the six reservoir planters, which were approved by the Michigan Department of Transportation.

Fredrick noted that flowers and soil still need to be purchased.

Fredrick provided updates on the Main Street Plaza Landscaping Project, which includes five sculptures fabricated by SLH Metals.

Fredrick reminded the Board that the Downtown Spring Cleanup is scheduled for May 30<sup>th</sup> and 31<sup>st</sup>.

3. **Promotion:** Davis noted the success of April's Chocolate Walk event.

Fredrick confirmed that a survey has been sent to the downtown businesses for feedback.

4. **Organization:** Woodworth shared that the Volunteer Signup Day at the Owosso Farmers Market was successful in securing volunteers for the Downtown Spring Cleanup and Adopt-a-Planter Program.

Woodworth updated the Board that the Committee is working on revisions for the Board Member Agreement, which will be presented to the Board in June to sign as a recommitment.

Woodworth confirmed there are three applications for the two Board Member vacancies.

**DIRECTOR UPDATES:** Fredrick reminded the Board that the Main Street Plaza Masonry Repair 2.0 will begin after the Curwood Festival as well as the M-71 construction along Water Street.

Fredrick noted that Owosso Vintage Motorcycle Days has not solidified if the bike show will take place north or south of Main Street.

Fredrick estimated the South Washington Street planter removal to take place later in the summer due to coordinating schedules with the Department of Public Works and the electrical, irrigation, and concrete contractors.

**BOARD COMMENTS:** Davis volunteered to lead the 2026 Chocolate Walk.

### **ADJOURNMENT:**

**MOVED BY HOWARD, SUPPORTED BY WOODWORTH TO ADJOURN AT 8:10 A.M.  
AYES: ALL  
MOTION CARRIED**

**NEXT MEETING JUNE 4, 2025.**